

Parks Committee Agenda
Jefferson County

Date: Thursday, January 22, 2026

Time: 10:30 am

Videoconference OR

Jefferson County Courthouse Room C1021

311 South Center Ave.

Jefferson, WI 53549

Committee Members: Joan Callan, Walt Christensen, Anthony Gulig, Cassie Richardson, Meg Turville-Heitz

Microsoft Teams Video Conference link below:

[Join the meeting now](#)

Meeting ID: 292 364 501 969 8

Passcode: s92Ly7Bu

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Parks Committee Minutes for December 4th, 2025
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Stump Grinding and Stump Removals on Flood Mitigation Properties Oxbow Bend
9. Discussion and Possible Action on Resolution recognizing the Friends of Rose Lake
10. Discussion and Possible Action on Resolution recognizing the Friends of Korth Park
11. Discussion and Possible Action on Resolution recognizing Tyranena Brewery and the Brew with A View Fundraisers
12. Update on Jefferson County Interurban Trail Project
13. Discussion on Parks 2025 Budget
14. Discussion on Parks 2026 Budget
15. Field Staff Updates
16. Administrative Staff Updates
17. Historic Sites Council Update
18. Discussion on Agenda Items for the Next Meeting
19. Next Scheduled Meetings per the 2025 Proposed Meeting Schedule (4th Thursday, Monthly)
 - February 26, 2026
 - March 26, 2026
 - April 23, 2026
20. Discussion on Jefferson County Parks 2026 Park and Outdoor Recreation Plan update
21. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body,
including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Minutes

Date: Thursday, December 4, 2025

Time: 10:30 am

Courthouse Room C1021

311 South Center Ave.

Jefferson, WI 53549

Microsoft Teams Video Conference link below:

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Meeting ID: 292 364 501 969 8

Passcode: s92Ly7Bu

1. Call to Order

Christensen called the meeting to order at 10:30 am.

2. Roll Call (establish a quorum)

Members Present: Callan, Christensen, Turville-Heitz (remote), Richardson (remote)

Members Absent: Gulig

Staff Present: Wiesmann, Truman, Klement, Thompson, Roecker, Luckey

Others:

3. Certification of Compliance with the Open Meetings Law

Luckey certified Compliance.

4. Approval of the Agenda

Approved as written.

5. Approval of Parks Committee Minutes for October 23, 2025

Callan/Turville-Heitz motion to approve the October 23, 2025 minutes.

Motion passes 4/0.

6. Communications

Klement noted that he and his team have been working with a few teachers and their students at Fort High School, and hosting a number of classes at the Dorothy Carnes Park. Some items include bird house cleaning/bird migration/etc., and learning biodiversity of the prairies. The photos in the packet illustrate Osprey nest building. The original nesting platform had to be removed/relocated as it was interfering with the power lines that travel through this section of the park. The original platform not survive the move. The students requested funding from the Friends of Rose Lake for the Osprey platform. Jefferson Utilities donated a post and cross members. Installation will take place at a time in the near future.

7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

No comment at this time.

8. Discussion and Possible Action on Stump Grinding and Stump Removals on Flood Mitigation Properties Oxbow Bend

Wiesmann – stated that he performed a site visit at this property with the Zoning Department to review the condition of the property. Wiesmann is recommending approval for removal of the stumps. Emergency Management Officials have contacted the granting agencies seeking permission to complete the necessary work (stump removals and tree plantings). It was also noted that if/when approvals are passed along to the neighboring homeowner, there will need to be clear and defined expectations of the remediation/clean-up on the Flood Mitigation property prior to final approval. Lastly, Wiesmann noted that rip rap is not necessary for remediation of this property.

No action taken.

9. **Update on Jefferson County Parks Comprehensive Park and Outdoor Recreation Plan – Schedule 1 extra hour at January Meeting**

Wiesmann – noted that the scope of the project is included in the Agenda packet. He also noted that during the January 22, 2026 Parks Committee meeting, there will be a working session at the Court House with the members of the Parks Committee and it is important that all committee members be in attendance.

Heitz – questioned the inclusion of FMP's in the planning process.

Wiesmann – noted that the plan will include identification of future recreation opportunities on Flood Mitigation properties.

No action taken.

10. **Update on Mason Log Home Project**

Klement noted that a Request for Proposals for cladding of the Log Cabin was published & posted. One bid was received by Riedl and Sons. The bid is within the allocated budget.

No action taken.

11. **Update on Interurban Bridge Deck Repairs**

Wiesmann noted that bridge decking materials will be delivered to the park shop next week. Department is hoping to work on the project as weather permits.

12. **Update on Interurban Trail, Phase III**

Wiesmann noted the project was shut down for the season on 11/1/2025. An agreement has been drafted to include new completion dates and terms of the extension. Liquidated damages may or may not be applied – to be determined as work continues in the Spring of 2026.

13. **Discussion on Parks 2025 Budget**

Wiesmann – near year end. Larger projects near completion. Staff will review open Purchase Orders and close-out and/or carry-over funds prior to year-end.

14. **Discussion on Parks 2026 Budget**

Wiesmann – staff is preparing quotes and bid packets for Capital Equipment & Projects that were approved in the 2026 budget. He also stated that the Department is grateful that the County Board approved our requests, enabling the department to continuously improve the properties, increasing the appeal of the park system.

15. **Field Staff Updates**

Klement noted:

- Building and grounds improvements at the Park Shop & Lower Shed have been completed.
- Prairie burns include 40 acres at Carnes East and burning at Carlin Weld. Tallgrass Prairies has also performed woody vegetation removal at Carnes East.
- Tallgrass Prairies removed 60 +/- trees at Garman Nature Preserve as part of the restoration project.
- Staff has been working on equipment changeover – summer to winter. They have also been working with other County Departments on winter grounds care.
- Staff performs equipment preventative maintenance service over the winter.
- There will be more woodland restoration work this winter.
- Grooming cross country ski trails has started.

16. **Administrative Staff Updates**

Truman noted:

- 2026 Dog Park Tags sales started on 12/1/2025
- Donation requests are coming in for:
 - Kiosk at the Farmco Lane Parking Area on the Glacial River Trail
 - Dog Park Bench in memory of a spouse
 - Dog Park Bench (possibly lure coursing) in memory of a parent
- Annual Snowmobile Meeting was held on 12/3/2025

17. Historic Sites Council Update

Truman noted that the Historic Sites Council meets next week. The property listing/web map is in progress and the council is working to include/invite more members of the local societies.

18. Discussion on Agenda Items for the Next Meeting

Oxbow Bend
Snyder

19. Next Scheduled Meetings per the 2025 Proposed Meeting Schedule (4th Thursday, Monthly)

- January 22, 2026
- February 26, 2026
- March 26, 2026
- April 23, 2026

20. Adjourn

Turville-Heitz/Callan motion to adjourn at 11:20.
Motion passes 4/0.

Respectfully Submitted,

Mary Truman

Adv. Program Assistant, Parks